



**Richland County  
Land Reutilization Corporation**

50 Park Avenue East  
Mansfield, Ohio 44902  
419-774-5623

**Conveyance of Property Application**

**Richland County Land Bank welcomes donations of properties under the following conditions:**

- The property cannot have any judgment liens or other encumbrances, which may include but are not limited to mortgages, mechanic’s liens and state or federal income tax liens;
- The property cannot have open code violations, unless the Land Bank determines that demolition of a structure is necessary and funding is available.

***Richland County Land Reutilization Corporation reserves the right to decline any donations.***

**Please check ALL of the following applies to your request:**

- Deed in lieu of Tax Foreclosure                                       Deed as gift
- Negotiated purchase                                                               Deed as charitable donation
- Owner does not have the resources to properly care for the property and can show evidence of hardship.
- Property is located in an area targeted for redevelopment efforts.

Address of Property to be donated: \_\_\_\_\_

Parcel Number of Property to be donated: \_\_\_\_\_

**CONTACT INFORMATION**

Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are there any delinquent real estate taxes on the Property to be donated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there any mortgage(s) on the Property to be donated?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
How much is owed? _____		
Mortgage holder(s) name and address: _____		

**SIGNATURE**  
I(we) certify that I(we) am the owner of the property listed above and that I(we) am offering to donate the property to Richland County Land Reutilization Corporation, Ohio. I(we) understand that this offer does not commit RCLRC to accept the property.

\_\_\_\_\_  
Owner(s) \_\_\_\_\_ Date

\_\_\_\_\_  
Owner(s) \_\_\_\_\_ Date

***Mail to: Richland County Land Reutilization Corporation  
Richland County Treasurer’s Office Attn. Amy Hamrick  
50 Park Avenue East, Mansfield, Ohio 44902***

If you have held the property for more than one year, it may be classified as *long-term capital gain property*. You can deduct the full fair market value of the donated property. Your charitable contribution deduction is limited to various percentages of your adjusted gross income. If the property has been depreciated, the fair market value must be reduced by its accumulated depreciation through the date of contribution. Fair Market Value is most commonly determined by an independent appraisal. RCLRC does not give tax advice - **Check with your tax professional and/or attorney.**